

Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

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Date: 16 June 2016

For decision

Wellbeing Fund update for 2016/17 and end of year monitoring report for 2015/16

Purpose of report

1. This report provides the Inner North West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activity Fund for 2016/17 and the current position of the small grants and skips pot. It also provides end of year monitoring for 2015/16.
2. The report also asks that the Committee reviews the minimum conditions for taking delegated decisions outside of Community Committees.

Recommendations

3. The Inner North West Community Committee is asked to:
 - Note the current budget position for the Wellbeing Fund for 2016/17 (**Appendix 1**).
 - Note the content of the end of year monitoring returns for projects funded in 2015/16 (**Appendix 2**).
 - Note the current position of the small grants and skips pots and those small grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).

- Note the current position of the Youth Activity Fund and those projects supported to date through this (**Table 3**) and to consider YAF funding applications.
- Review the minimum conditions for taking delegated decisions outside of Community Committees as set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2016/2017.

Main issues

3. This report provides members with an update on the budget position for the Wellbeing Fund for 2016/17 and includes the end of year monitoring returns for projects funded in 2015/16. The report highlights the current position of the small grants and skips pots and those small grants and skips that have been approved since the last meeting. It also provides an update on the Youth Activity Fund.
4. Community Committees have a delegated responsibility for the allocation of Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
5. The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
6. In addition, the Inner North West Community Committee receives a sum of Youth Activity Fund monies. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
7. Community Committees have received a reduced allocation to their Wellbeing Revenue Budgets for 2016/17 compared with that given in 2015/16. This gave the Inner North West Community Committee an allocation of £109,850. Taking into account project underspends and roll forward from 2015/16, the total fund available for new projects in 2016/17 was £111,922. This funding has so far been committed to 17 projects for 2016/17, as listed in **Appendix 1** (paragraph 1.2).
8. In addition to revenue, the Community Committee also receives an allocation of Wellbeing capital funding. At the last update received from the Council's Finance Department on 5 May 2016, there was **£9,300** in capital monies available for allocation. See **Appendix 1** (paragraph 1.7) for a full budget update.
9. For 2016/17, the Inner North West Community Committee received a sum of £21,350 Youth Activity Fund (YAF) monies. Taking into account project underspends and roll forward from

2015/16, the total fund available for new YAF projects in 2016/17 was **£31,040**. This funding has so far been funding committed to 4 projects for 2016/17, as listed in **Appendix 1** (paragraph 1.6)

10. **Wellbeing budget statement 2016/17 and year end monitoring for 2015/16**

The latest Wellbeing budget statement for 2016/17 is included as **Appendix 1** to this report. There is **£9,721** remaining to allocate this financial year.

Appendix 1 sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

Details of monitoring returns provided by Wellbeing projects funded in 2015/16 are set out in **Appendix 2**. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. Members are asked to note the content of the Wellbeing monitoring returns.

11. **Wellbeing Budget – Small Grants & Skips**

Table 1 below outlines those small grant applications that have been approved since the last meeting of the Inner North West Community Committee. **Table 2** outlines those skips that have been approved since the last meeting. Taking these into account, there is **£7,386** still available for allocation for small grants and skip hire in the 2016/17 budget. The Community Committee is asked to note the current position of the budget and those grants and skips that have recently been approved.

Table 1: Small Grant Approvals (01/04/16 – 07/06/16)

Project Name	Organisation /Department	Amount Requested	Amount Approved
Hub cluster of schools diversionary project	Inner North West Hub cluster/ West Yorkshire police	£670	£670
PHAB Youth Groups	Prince Philip Centre PHAB Leeds	£371.82	£371.82
Emergency Transport for Local Older People	Older Wiser Local Seniors	£500	£500

Table 2: Skip Approvals (01/04/16 – 07/06/16)

Project Name	Organisation /Department	Amount Requested	Amount Approved
Skip for Hollin Lane Allotments	Hollin Lane Allotments	£145	£145

12. Youth Activity Fund

For 2016/17, the Inner North West Community Committee had £31,040 available for allocation. This fund is to commission sports and cultural activity for young people aged 8 -17. **Table 3** below lists those projects currently agreed for Youth Activity Fund Support. This leaves **£17,446** available for allocation.

Table 3: Youth Activity Fund – Projects funded to date

Project Name	Organisation /Department	Amount Requested	Amount Approved
INW Hub Cluster School Holiday Activities	INW Hub Cluster	£2,100	£2,100
Up to you	Urban Angels	£2,942	£2,942
Craft, Create, Animate	Leeds Libraries	£602	£602
Mini Breeze	Breeze	£3825	£7950 (to include x 2 Mini Breeze and publicity)

Members have received a YAF application from the organisation Sk8 Safe for the provision of 6 weekly 'safe skating' sessions at Beckett Park. The project summary has been circulated to all Members for comment and it has been proposed that the project run for a period of 8 weeks. The application is for a cost of **£1110** and Members are recommended to approve the project.

13. 2016/17 Wellbeing Capital Projects

At the last update received from the Council's Finance Department on 5 May 2016, there was **£9,300** in capital monies available for allocation. A full update regarding those capital projects currently ongoing is available at Appendix 1 (at 1.7).

14. Minimum conditions for taking delegated decisions

Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets. Concurrently with the Committee, designated officers have delegated authority from the Assistant Chief Executive (Citizens and Communities) to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- a delegated decision must have support from a majority of the community committee elected members represented on the committee

- (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

From the commencement of this municipal year, the Constitution allows for the delegated decision process and associated minimum conditions to also include urgent decisions required around the use of Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Corporate considerations

15. Consultation and Engagement

Local priorities were set through the Area Business Plan process and the 2016/17 Wellbeing application round was advertised to all Community Committee contacts. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people also being taken into account.

16. Equality and Diversity / Cohesion and Integration

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

17. Council policies and City Priorities

Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

18. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

19. **Legal Implications, Access to Information and Call In**

There are no legal implications or access to information issues. This report is not subject to call in.

20. **Risk Management**

Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

21. The Inner North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2016-17.

Recommendations

22. The Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2016/17 (**Appendix 1**).
- Note the content of the end of year monitoring returns for projects funded in 2015/16 (**Appendix 2**).
- Note the current position of the small grants and skips pot and those small grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).
- Note the current position of the Youth Activity Fund and those projects supported to date through this (**Table 3**) and consider any YAF applications.
- Review the minimum conditions for taking delegated decisions outside of Community Committees as set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2016/2017. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee.